

ROLE: Patent Engineer
START DATE: As soon as possible

A BIT ABOUT US

PCK Intellectual Property (“PCK”) prepares patents and trademarks for leading technology companies across the globe. We are a boutique professional services firm comprised of patent and trademark agents with degrees in engineering, science, mathematics and physics. We protect innovations across a range of technologies including software, telecommunications, chemistry and biology.

Diversity is an important firm value. We are committed to providing equal opportunities in employment, to fostering a diverse and inclusive workplace, and to providing a workplace which is free from discrimination and harassment. We welcome applications from equity deserving groups, including Indigenous, Black, other people of colour, persons with disabilities, women, and members of LGBTQIA2S+ communities.

We balance professional excellence with a friendly working environment. We foster an environment where staff know they are appreciated, and their well-being and happiness is of paramount importance to the PCK family!

THE OPPORTUNITY

As PCK continues to grow, we are looking to add a Patent Engineer who is passionate about making meaningful contributions. Responsibilities include but are not limited to:

- Assisting with finalizing drafted Patent Applications including proofreading drafts, assisting with formalization details such as formalization of drawings, consistency clauses.
- Assisting in preparing responses to office actions, including conducting additional legal and procedural research, amending claims, addressing objections, responding to restriction requirements/unity objections, missing parts, preparing petitions and other routine responses to formality objections.
- Preparing design patent applications.
- Performing patentability searches, landscape searches, freedom to operate searches.
- Preparing patentability opinions.
- Maintaining and overseeing patent files via electronic docketing system.
- Managing multiple priorities and ensuring important deadlines are met. Monitor and respond to time sensitive matters.
- Any other tasks that may be assigned from time to time.

THE SKILL SET

- Technical background preferred but not mandatory: Background in a technical field such as engineering, computer science, or life sciences to understand and analyze complex inventions across different industries.
- Legal Research Skills: Proficiency in conducting comprehensive patent searches, prior art searches, and freedom-to-operate analyses using various databases and resources.
- Analytical Thinking: Ability to analyze and evaluate patentability, infringement, and validity opinions, and provide strategic advice to internal stakeholders.
- Excellent Communication Skills: Effective written and verbal communication skills to draft clear and concise responses to office actions, and communicate complex technical concepts to diverse audiences.
- Attention to Detail: Meticulous attention to detail in reviewing and editing patent documents to ensure accuracy and compliance with legal requirements.
- Time Management: Ability to manage multiple patent applications simultaneously, prioritize tasks effectively, and meet tight deadlines in a fast-paced environment.
- Familiarity with Patent Databases and Tools preferred: Proficiency in using patent databases such as WIPO, USPTO, EPO, and patent management software for document management and workflow optimization.
- Energetic, used to working in a fast-paced environment and working effectively under pressure.
- Positive attitude, a passion to succeed, surpasses expectation, flexible and able to adapt to change.

Please note this is not a patent agent trainee position.

This position can either be based entirely to work out of our Toronto office or the option to work hybrid (2-3 days per week in office).

Please submit your resume and cover letter online to hr@pckip.com.

PCK is committed to accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act ('AODA'). If you require accommodation for a disability during any stage of the recruitment process, please notify us at hr@pckip.com.

We thank all applicants for their interest, however, only those selected for further consideration will be contacted.